



# PRIDE

ECLC OF NEW JERSEY

## ***Reopening Plan***

***For***

## ***ECLC of NJ Pride Day Program***

Morris Pride Center  
100 Passaic Avenue  
Chatham, NJ 07928

Bergen Pride Center  
403 Sette Drive  
Paramus, NJ 07652

**May 3, 2021**

# CONTENTS

INTRODUCTION	1
RESUMPTION OF ON-SITE PROGRAM ACTIVITIES	2
1. Schedule for On-Site Program Resumption	2
2. Initial Program Participation	2
3. Necessary Program Flexibility	3
PROGRAM MODIFICATIONS AND LIMITATIONS	4
1. Continuation of Virtual Programming	4
2. Restrictions Imposed by DDD	4
3. Client Participation	6
a. <i>Group Assignments</i>	6
b. <i>Cohorts of 15 Clients or Fewer</i>	7
c. <i>Social Distancing Within Cohorts</i>	7
d. <i>Physical Modifications to the Pride Centers</i>	7
4. Outdoor Activities	8
5. Food/Lunch	8
6. Community Activities	9
7. Prevocational Activities/PrideCo	9

8. Procedures for Parent Drop-Off and Pick-Up	10
9. Dismissal Protocol	10
HEALTH SCREENING AND ADMITTANCE	11
1. Covid-19 Symptoms	11
2. Self-Screening Before Coming to the Pride Facility	11
a. <i>Temperature Check</i>	11
b. <i>Symptom and Risk Exposure Questionnaire</i>	12
3. Covid-19 Screening Questions	12
4. Screening at the Pride Facility	13
5. Transportation	14
6. Limitation on Entry	14
a. <i>Visitors</i>	14
b. <i>Deliveries</i>	15
SYMPTOMS MANAGEMENT AND RESPONSE	16
1. Handwashing	16
2. Face Coverings	16
3. Additional PPE	17
4. Personal Belongings	17
5. Activity Supplies	18

RESPONSE PROCEDURES FOR COVID-19 SYMPTOMS OR EXPOSURE	19
1. Symptoms Upon Arrival at Pride	19
2. Symptoms/Illness That Develop During the Program Day	19
3. Reporting Confirmed Covid-19 Exposure at Pride	19
4. Response Measures to a Confirmed Covid-19 Diagnosis	20
5. Return to Pride After Symptoms or Confirmed Covid19- Illness	21
6. Quarantine Requirements for Vaccinated/Non-Vaccinated	22
 ENHANCED CLEANING AND SANITATION PROCEDURES	
1. Enhanced Cleaning Measures Throughout the Program Day	23
2. Increased Staffing for Cleaning	23
3. Pride Vans	23
4. Cleaning Protocols	23
 STAFF TRAINING AND PREPAREDNESS	24
 APPENDIX A	
Cleaning Protocol for Pride Centers	

## INTRODUCTION

On March 15, 2021, the Division of Developmental Disabilities announced that congregate day programs would be permitted to resume on-site programming upon meeting certain conditions deemed essential for a safe reopening. These conditions include:

- ❖ Reducing capacity to the lesser of either i) 50% of a day program center's building occupancy capacity, or ii) the amount of clients that can be accommodated while maintaining social distancing of at least six feet;
- ❖ Undertaking a risk assessment with the family of each client to identify health risks that should be considered when deciding whether a client should opt to return for on-site programming;
- ❖ Ensure the distribution to families information about the coronavirus, and secure their acknowledgment of receipt;
- ❖ Complete the "Facility Readiness Tool" to verify that all of the physical changes to the facility and operational protocols necessary to safely receive clients has been undertaken, and certify completion to DDD; and
- ❖ Review the Individualized Service Plan for each client to ensure that it has been properly amended to provide for the return to on-site day programming and to ensure sufficient allocation of units for billing purposes.

The purpose of this Plan is to identify for Pride families the measures undertaken to comply with the requirements for a safe reopening, and to serve as a guide for Pride staff by identifying the protocols in place for a safe reopening.

## RESUMPTION OF ON-SITE PROGRAM ACTIVITIES

### 1. Schedule for On-Site Program Resumption.

The current plan is to begin receiving clients at the Pride facilities on May 3, 2021.

While this start-date appears attainable, we will not accept clients in our facility until we are satisfied that it is safe to do so and that we have complied with all pre-conditions imposed by DDD.

### 2. Initial Program Participation.

Pride has made building adjustments in our Morris Center in the form of three larger activity spaces, affording us the ability to accommodate a full time schedule for a portion of our program participants. Temporary dividers will be used to create two larger activity areas in the Bergen Center. Because of staffing restrictions, we will be unable to receive all clients who wish to return to Pride on a full time basis. The Center Directors will be establishing a schedule that will identify when and how often clients can attend in-person programming. We have strived to accommodate family requests when possible. While this takes place, we will continue undertaking to hire additional staffing.

Bergen Pride will be placed into two full time cohort groups and two part-time groups. One part time group will come to Pride three times a week and the other, twice a week.

At Morris Pride, we are now able to see two full time groups with 12-15 clients in each group. The remaining in-person programming groups will be in two rotating cohorts,

one being two days in person and the other being three days in person. The remaining days of the week will be designated for remote programming.

We will continue to provide virtual programming each day for all clients whose cohorts are scheduled to be away from Pride on a particular day and for clients who chose to participate in remote programming only.

### 3. Necessary Program Flexibility.

This reopening plan will necessarily be flexible. As pandemic conditions and regulatory requirements change, these plans may and likely will need to be adjusted quickly with little advance notice. If public health conditions deteriorate, DDD may require that we further reduce our capacity, and possibly close our facility entirely. More optimistically, improved conditions may permit us to relax current capacity restrictions and social distancing requirements allowing us to increase our on-site participation and program activities.

A major concern we have is the availability of sufficient trained staff to safely and properly operate the Pride program on-site under current social distancing requirements.

We have been advertising for new hires, and have reached out to programs we have learned will be unable to reopen under the stringent conditions imposed by DDD. If you know anyone who may be interested, or wish to become a Pride Direct Service Provider for a cohort other than your own child's, please let us know. We need all the help we can get!

Compounding our staffing difficulties, we are going to begin the reopening process without several of our current staff due to i) child care concerns for staff with remote students, ii) high-risk staff recommended by their physician to defer returning on-site, and iii) maternity leaves, and other staff leaves and departures. We have begun to solicit applications to bolster our staffing to address these needs.

### PROGRAM MODIFICATIONS AND LIMITATIONS

Upon reopening, it will take some time before the Pride program returns to normal. Health and safety considerations will require a reduction in both the number of clients we can have in our centers at any one time, as well as the scope of activities we can have for them. The limitations we will have are based on 1) regulatory mandate, 2) staffing limitations, and 3) considerations of safety.

1. Continuation of Virtual Programming.

The Pride centers will continue virtual programming to accommodate clients who choose to participate remotely or are unable to return at this time, and for our remaining clients who are not assigned to be at Pride for a particular day.

2. Restrictions Imposed by DDD.

Pride's operational capacity will be largely dictated by risk level for the county of our Pride Centers, further limited by our ability to maintain proper social distancing.

The COVID-19 Activity Level Index Weekly Report (CALI) is published every Thursday by the New Jersey Department of Health. The weekly report assigns a color-coded category to each region in the State reflecting the COVID-19 activity from Sunday through Saturday of the previous week. The categories are: Low (Green); Moderate (Yellow); High (Orange); Very High (Red). The Division has revised requirements to allow flexibility for providers to operate congregate day programming regardless of CALI designation, but at different capacity levels depending upon the risk level report.

If a program's county has been measured as Low (Green) risk, the program may operate up to 100% capacity. At Moderate (Yellow) risk, programs may not exceed a maximum of 50% capacity. For High (Orange) risk level in the county, programs may also continue to operate at a maximum capacity of 50%. If a program's county has been measured as Very High (Red) risk, capacity is limited to a maximum of 25%.

As noted above, we may not receive more clients than we are able to keep socially distant from each other – not less than six feet- regardless of the above capacity limits.

After mapping out floor space, at the Morris center we are currently able to receive between 70-80 clients at one time after we boost available staffing. Our construction has allowed us to increase these numbers by 15-20 clients from a year ago.

The Bergen center can safely accommodate between 20-25 clients.

The need for social distancing restrictions is posing a greater constraint than building occupancy capacity upon the maximum number of clients we can receive at one time. At both our Bergen and Morris Centers, we had a number of smaller rooms that were not conducive to program activities with the required social distancing. Therefore, we removed walls where appropriate, in order to consolidate the smaller rooms for client activities. The remaining areas were reallocated for use as isolation rooms, and for the storage of furniture and materials we will be taking out of service for the duration of the pandemic restrictions.

### 3. Client Participation.

#### *a. Group Assignments*

The selections of rotations will primarily be based on a lottery system, the availability of family transportation and survey results.

After a seven-month closure, we are anxious to avoid an exposure risk that would once again force us to close the facility, or force a cohort into quarantine for two weeks or more. The uncertainty of the identity of ridership on Access Link and similar modes of public transportation, and the absence of meaningful social distancing controls, greatly enhance the risk of an exposure incident that could cause a closure of our program. It is likely that many disabled adults use Access Link for medical care with a relatively high

exposure rate to the coronavirus. Family transportation will limit interaction with other unknown persons.

*b. Cohorts of 15 Clients or Fewer*

Clients will be divided into cohorts of not more than 15, to limit the impact of an exposure incident that we may experience. The groups will remain in the same area during the day, except when outdoor activities take place. The groups will not interact with each other.

These groups will be determined based upon a number of factors, including survey results, ability to engage in specific tasks, interests, geographic location and transportation to Pride.

*c. Social Distancing Within Cohorts*

Pride has been furnished for individual activity tables for each client. The tables are separated to ensure at least 6 feet distance between clients.

*d. Physical Modifications to the Pride Centers*

The following changes to the Pride centers have been made to limit the risk of transmission of the coronavirus:

- ❖ Unnecessary furniture and supplies have been placed into storage to reduce surfaces that may attract contaminants, and to facilitate the efficient cleaning of the program centers.
- ❖ Floor markings will identify the location for the client activity tables to help maintain distance between them.
- ❖ Floor stickers will be used to encourage one-way traffic flow and spacing between clients while moving about within the facility.

- ❖ Ventilation adjustments will be made to maximize fresh air coming into the centers.
- ❖ Windows and doors will be opened when possible to maximize ventilation.
- ❖ Physical barriers will be utilized to maintain social distance requirements between the cohorts.
- ❖ Bathroom fixtures within a single bathroom may be taken out of use when necessary to promote social distancing.
- ❖ Instructional signs will be placed throughout the centers to promote and reinforce proper handwashing, wearing of face coverings, etc.
- ❖ All activity tables will have a desk guard to further limit the spread of aerosols.

#### 4. Outdoor Activities.

Tents will be erected to facilitate outdoor activities when the weather permits, to allow for periodic mask breaks and to afford clients the opportunity to move around. Morris Pride will have three 20'x20' tents available for outdoor activities. Bergen Pride will have two 10'x20' tents available.

#### 5. Food/Lunch.

Food preparation activities have been indefinitely suspended, as communal sharing of food will not be permitted.

Clients are encouraged to bring their own brown bag lunch (labeled with the client name), with food and water or other drinks that do not require refrigeration or microwave use.

Clients shall remain with their cohort group for meals. Lunch will take place in the area where groups are regularly situated to avoid congregating in large groups. The use of disposable plates, cups and utensils will be provided by Pride.

6. Community Activities.

We have inspected and performed necessary maintenance to all of our vans to ensure they are ready to safely transport clients to community activities once we are able to do so. However, we do not plan on resuming those activities right away, and will defer outings until we are comfortable that we can do so safely and with adequate supervision.

We are actively looking to add staff to facilitate community outings, but with the continuation of virtual programming and maternity leaves, at the beginning we will need all available staff to properly supervise clients in our centers. Social distancing requirements will greatly reduce the number of clients we can transport for community activities at any one time. Such trips will, at least initially, leave insufficient staffing at the Centers.

7. Prevocational Activities/PrideCo.

To facilitate social distancing, the PrideCo area of the Morris Center will be converted to use for traditional day habilitation programming. The PrideCo staff will be reassigned to Suite I and Suite II until PrideCo can resume operations.

## 8. Procedures for Parent Drop-Off and Pick-Up.

- ❖ Staggered times for arrival and dismissal may be arranged, if necessary, to limit backlogging of cars.
- ❖ Parents/Caregivers should temperature and symptom check their loved one prior to leaving the house each morning and completing the screening app.
- ❖ Individuals should sanitize hands before leaving home and again when they arrive to program.
- ❖ Parent/Caregivers should remain in their vehicles and wear a face covering.
- ❖ Notification for late drop-offs or early pick-ups must be emailed and addressed to the Center Director, Assistant Center Director and Program Supervisor.
- ❖ A member of our staff will be outside to greet the program participant at the agreed upon time. Parents/caregivers are not permitted to walk their loved one into program.

## 9. Dismissal Protocol.

- ❖ Transportation staff will be stationed in the parking lot to assist with departure.
- ❖ Staff will use the walkie-talkie system to call individuals to rides.
- ❖ A staff member wearing a face covering will escort individuals to their ride.
- ❖ Families should remain in their cars and should **NOT** enter the Pride facility unless requested by staff to do so.

## HEALTH SCREENING AND ADMITTANCE

### 1. Covid-19 Symptoms.

People with these symptoms may have Covid-19:

- ❖ Fever
- ❖ Sweats or chills
- ❖ Shortness of breath
- ❖ Cough
- ❖ Sore throat
- ❖ Headache
- ❖ Sore throat
- ❖ Congestion or runny nose
- ❖ Muscle aches
- ❖ Fatigue
- ❖ Nausea or vomiting
- ❖ Diarrhea
- ❖ New loss of taste or smell

***Symptoms may first appear 2-14 days after initial exposure to the virus.***

### 2. Self-Screening Before Coming to the Pride Facility.

All staff and clients must be self-screened each day at home. For clients who are not being transported to Pride by family, it is crucial that screening be completed **prior to taking public transportation to the Pride facility** to avoid the need for isolation at Pride.

#### *a. Temperature Check*

Self-screening must include a temperature check. Clients or staff with a temperature of 100.4 or higher should not come to Pride that day.

*b. Symptom and Risk Exposure Questionnaire*

ECLC has arranged for its IT consultant to develop an app accessible on a mobile device, tablet or computer to facilitate self-screening by staff and Pride families. Each client and staff member will be assigned an ID and password to register after the app has been downloaded, or to logon from a computer.

The self-screening will involve reporting the client's temperature, as well as responding to questions concerning i) potential symptoms associated with Covid-19, ii) exposure to persons who have tested positive, or iii) travel to areas outside New Jersey designated for self-quarantine upon return.

The app must be utilized daily before departure for Pride. Results of the self-screening will be stored and available to designated Pride staff prior to the arrival of a client. If self-screening has not been completed prior to a client arrival at Pride, it will greatly delay the arrival process. The client will not be permitted to enter the Pride facility unless and until Pride staff can confirm screening responses from a client's caregiver.

3. Covid-19 Screening Questions.

The following questions will be covered by the app and upon arrival at the Pride facility:

- ❖ Have you had any signs or symptoms of a fever in the past 24 hours such as chills, sweats, felt "feverish" or had a temperature that is elevated for you/100.4F or greater?
- ❖ What is your temperature today? \_\_\_\_\_
- ❖ Have you taken medication to reduce fever in the past 24 hours? (Tylenol, Acetaminophen, Ibuprofen, Advil, Aleve, Motrin, etc.)

- ❖ Do you have any of the following symptoms? [Cough, Shortness of Breath, Chest Tightness, Sore Throat, Nasal Congestion/Runny Nose, myalgia (Body Aches), Loss of Taste and/or Smell, Diarrhea, Nausea, Vomiting, Fever/Chills/Sweats, Severe Headaches, Abdominal Pain]
- ❖ Have you traveled internationally or outside of state (except to commute daily to and from work/school) in the past 14 days? (See <https://Covid19.nj.gov/faqs/nj-information/travel-and-transportation/which-states-are-on-the-travel-advisory-list-are-there-travel-restrictions-to-or-from-new-jersey> for a list of areas for which quarantine is recommended by the New Jersey Department of Health. )
- ❖ Have you had any close contact in the last 14 days with someone with diagnosed or presumed COVID?
- ❖ Note From Caregiver/Parent/Guardian \_\_\_\_\_  
\_\_\_\_\_
- ❖ Absent reason/comments \_\_\_\_\_

***If you answer “yes” to any of the above questions, do not send your young adult to program.***

4. Screening at the Pride Facility.

All persons entering the Pride facility, including staff and clients who have already self-screened, as well as visitors to the facility, will undergo screening by designated staff prior to entering the Pride building. All persons must be cleared for admittance to the facility through screening at our facility. A record of all screenings shall be maintained.

In all instances, screening will occur in a designated outdoor area in the parking lot by the current drop-off area at each Pride facility. This area will be covered with a tent to

allow utilization during inclement weather. However, screening of clients transported by their own family will take place before the client exits the car.

The only exception to the screening requirement ahead of entering the program is for first responders who are entering the facility to respond to an emergency.

#### 5. Transportation.

Access Link has ceased restrictions and is now fully operational. There are no longer any requirements for the use of face coverings or capacity limitations. For this reason, ***we strongly encourage our families to provide their own transportation to our Pride centers.***

We may stagger arrival times for families providing transportation for clients to avoid backlogs at the screening tents, if necessary.

#### 6. Limitation on Entry.

##### *a. Visitors*

Access to the Pride facilities by visitors will be strictly limited during operating hours. Only essential visitors will be permitted in the centers with prior arranged clearance from the Center Director. A log for contract tracing will be maintained. ***Visitors must provide their name, address and phone number before they will be permitted to enter the Pride facility.*** A phone number will be posted on the entrance doors for visitors to call in order to gain access -- after speaking with a center director.

There will be no general visitation allowed of any kind during operating hours. If an essential visitor refuses to utilize hand-sanitizer and wear a face covering for non-medical reasons, permission to enter will not be granted. With the exception of emergency medical services or law enforcement, all visitors shall be required to undergo screening prior to entry and maintain proper social distancing at all times.

Routine or annual meetings shall take place virtually until advised otherwise. Persons providing maintenance or repair services, prospective admissions, prospective employees or service providers shall be required to visit the facility outside of operating hours.

Staff for each cohort group will also keep a log of any person who enters and remains in the cohort area for more than 5 minutes.

*b. Deliveries*

Personnel that are not entering the building, such as those delivering supplies, will not be screened. Delivery personnel will need to call a phone number posted on the front door to arrange for making delivery. Delivery personnel will not be granted entry to the Pride facility but will instead be directed to an area outside the facility where deliveries can take place.

Staff and individuals must maintain a distance of six feet or more from delivery personnel, disinfect any packaging before taking them into the facility, and wash their hands after handling deliveries.

## SYMPTOMS MANAGEMENT AND RESPONSE

### 1. Handwashing.

Staff and clients will be required to sanitize their hands immediately upon arriving at the Pride facility, before eating, after toileting and after outside activities. Clients are also strongly encouraged to wash their hands or use hand sanitizer before utilizing public transportation, such as Access Link.

Proper handwashing techniques will be taught and reinforced as part of the Pride programming, in both on-site and remote programming. Signs reinforcing proper handwashing will be posted throughout the Pride centers.

Hand washing and touch-free hand sanitizing stations will be located throughout the Pride facility. The hand washing and hand sanitizing protocol will be followed by staff and all clients when entering and exiting new spaces, and before and after each activity.

### 2. Face Coverings.

Staff will be required to wear cloth or surgical face coverings at all times, except during designated outdoor “mask breaks.” Face coverings should be washed or replaced daily.

Program participants will be expected to wear face coverings while on Access Link or other transportation from non-family members.

While DDD only requires that we encourage clients to wear face coverings, for the protection of all clients and staff Pride will require clients to wear face coverings to the maximum extent possible. Pride will continue to have mask training during virtual programming as well as on-site programming to acclimate clients to wearing a mask. “Mask breaks” will be integrated into the programming day.

Pride will maintain a supply of face coverings for use by clients and staff. However, families are encouraged to supply clients with their own masks.

### 3. Additional PPE.

A desk guard will be provided for each client activity table to help limit the airborne spread of aerosols from exhalation of clients.

Pride also has available a full complement of all other PPE that may be needed as circumstances arise, including face shields, disposable gloves, disposable gowns and disposable wipes.

### 4. Personal Belongings.

Clients should NOT bring backpacks to Pride. We have arranged for each client to receive a large, [three gallon size Zip Lock bags](#) with carrying handles that can be easily cleaned.

For the client's first day at Pride, please send any personal belongings in disposable paper or plastic bags. Personal belongings should be limited to food, drink, change of clothes and medical supplies.

Extra clothes or cloth masks will be sent home daily in disposable bags. Cloth masks should be washed daily.

Lunch items should be sent in disposable packaging, along with any disposable forks, spoons, cups, etc.

5. Activity Supplies.

Individual supplies have been purchased for each client to eliminate sharing.

Items involving group activities, such as board games, have been placed in storage.

Non-essential furniture and supplies have been removed from activity rooms and placed in storage.

## RESPONSE PROCEDURES FOR COVID-19 SYMPTOMS OR EXPOSURE.

### 1. Symptoms Upon Arrival at Pride.

- ❖ Clients and staff who exceed the temperature limit upon arrival at Pride but present no other potential Covid-related symptoms may be permitted to sit in a shaded area, away from others, to cool down for a subsequent temperature check.
- ❖ Clients presenting with Covid symptoms upon arrival will be separated from others until the client's transportation home. If possible, the client will not be permitted into the Pride facility. If weather conditions do not permit this, the client will be directed to the isolation area until transportation arrives.
- ❖ Staff presenting with Covid symptoms will be sent home immediately, regardless of vaccination.

### 2. Symptoms/Illness That Develop During the Program Day.

- ❖ Staff members who demonstrate symptoms that may be associated with Covid-19 will be sent home immediately.
- ❖ Clients who demonstrate symptoms that may be associated with Covid-19 will be moved to an isolation area until transportation arrives to take them home.
- ❖ The entire cohort will be removed from the area occupied by the staff member or client demonstrating symptoms to allow for immediate sanitation and disinfection procedures. The facilities will be sanitized using an electrostatic cleaner for applying a disinfecting solution, designed to reach and cling to areas that may be otherwise difficult to manually clean.
- ❖ The Pride's medical staff will evaluate the symptoms and will close off the area in accordance with published guidelines from state and local health officials, unless directed otherwise.

### 3. Reporting Confirmed Covid-19 Exposure at Pride.

- ❖ A confirmed diagnosis or positive test result of Covid-19 for a staff member or client, ***or a family member with whom the client or staff member had***

***contact with in the preceding 14 days***, must be reported immediately to the Center Director and the Pride Nurse.

- ❖ The Pride Nurse and/or a Center Director will in turn immediately contact local health officials to evaluate the remedial measures that must be taken in response to a confirmed case of Covid-19 and to initiate contact tracing.
- ❖ Families and staff will be notified of a positive response and the remedial measures to be undertaken after consultation with local health officials. The identity of the individual or family member testing positive will remain confidential, however.
- ❖ The positive test result or diagnosis will also be reported to the Department of Human Services the same day.
- ❖ Follow-up information will be provided to all notified as soon as new information is available.

#### 4. Response Measures to a Confirmed Covid-19 Diagnosis.

- ❖ If Pride is in session when the information is received, the Center Director and nurse will undertake measures to ensure the associated cohort is immediately segregated from any incidental contact with other cohorts.
- ❖ In most cases, client families in that cohort will be notified to immediately come to Pride to transport their client home to begin quarantine measures.
- ❖ After consultation with local health officials, the entire Pride program may be restricted to remote programming for all clients, depending upon the number of infected persons and contacts with others at Pride. On-site programming would resume when safe to do so.
- ❖ If there is a positive case of Covid-19 at Pride, the cohort group or individual center will likely close for multiple days to ensure adequate cleaning/disinfecting and contact tracing before activities return to the affected rooms/areas.
- ❖ If a staff member or client has contact with an individual who tests positive for or is diagnosed with Covid-19, they cannot return to Pride until at least 24 hours has passed without symptoms associated with Covid-19 or the use of medication to treat symptoms, such as fever-reducing medication. This period may be extended after consultation with the Pride Nurse and local health officials.

5. Return to Pride After Symptoms or Confirmed Covid-19 Illness.

- ❖ If an individual presented with a fever of over 100.4 that does not fall below that level after a cooling off period, or demonstrates other symptoms associated with Covid-19, PRIDE will require a negative test for Covid-19 or a doctor's note confirming a negative diagnosis before their return. If the individual tests positive for Covid-19, PRIDE must be notified immediately.
- ❖ Before any client or staff member will be permitted to return to Pride after a Covid-19 infection, the client or staff member must 1) go at least 24 hours without any symptoms **and** without the use of symptom-treating medications such as aspirin, Tylenol, Advil, etc., 2) evaluation and clearance by a physician **after an in-person examination**, or 3) negative test results for Covid-19.

## 6. Quarantine Requirements for Vaccinated/Non-Vaccinated Individuals

SCENARIO	STAFF	CONSUMER
TESTS <b>POSITIVE</b> (Regardless of Vaccination Status)	14 DAY QUARANTINE & MEDICAL CLEARANCE	14 DAY QUARANTINE & MEDICAL CLEARANCE
TESTS <b>NEGATIVE</b> (But may have had symptoms)	MUST BE SYMPTOM-FREE FOR A MINIMUM OF 24 HOURS WITHOUT THE USE OF OTC MEDICATIONS & PROOF OF NEGATIVE TEST	MUST BE SYMPTOM-FREE FOR A MINIMUM OF 24 HOURS WITHOUT THE USE OF OTC MEDICATIONS & PROOF OF NEGATIVE TEST
CLOSE EXPOSURE (VACCINATED or recovered from COVID in past 90 days)	NO QUARANTINE (Will need proof of vaccination or recovery in past 90 days)	14 DAY QUARANTINE & MEDICAL CLEARANCE
CLOSE EXPOSURE (VACCINATED but immunocompromised) *	14 DAY QUARANTINE & MEDICAL CLEARANCE	14 DAY QUARANTINE & MEDICAL CLEARANCE
CLOSE EXPOSURE (NOT VACCINATED)	<u>CAN</u> self-isolate from person= 14 Day Quarantine & Medical Clearance  <u>CAN NOT</u> self-isolate from positive person= 24 Day Quarantine & Medical Clearance	<u>CAN</u> self-isolate from person= 14 Day Quarantine & Medical Clearance  <u>CAN NOT</u> self-isolate from positive person= 24 Day Quarantine & Medical Clearance
DOMESTIC TRAVEL – (beyond NY, CT, PA, DE) (VACCINATED or recovered from COVID in past 90 days)	NO QUARANTINE (Will need proof of vaccination or recovery in past 90 days)	NO QUARANTINE (Will need proof of vaccination or recovery in past 90 days)
TRAVEL – (beyond NY, CT, PA, DE) (NOT VACCINATED)	7 DAY QUARANTINE <u>COVID-19 TEST 3-5 DAYS AFTER RETURN:</u> Negative COVID Test = 7 Day Quarantine Positive COVID Test = 14 Day Quarantine Do NOT Test = 10 Day Quarantine	7 DAY QUARANTINE <u>COVID-19 TEST 3-5 DAYS AFTER RETURN:</u> Negative COVID Test = 7 Day Quarantine Positive COVID Test = 14 Day Quarantine Do NOT Test = 10 Day Quarantine

## ENHANCED CLEANING AND SANITATION PROCEDURES

### 1. Enhanced Cleaning Measures Throughout the Program Day.

Throughout the program day, Pride staff will routinely clean and disinfect high touch areas such as door knobs, light switches and hallways.

Bathrooms will be cleaned on a regular basis throughout the program day, usually about once per hour. Hand soap and paper towel dispensers will be monitored regularly and replenished as needed. (Depending on need and ability to maintain cleanliness, restrooms on campus may be removed from use or access temporarily during the day). End of the day electrostatic disinfecting will be done.

### 2. Increased Staffing for Cleaning.

Pride has retained a janitorial contractor to perform nightly disinfecting, including electrostatic cleaning for high-touch surfaces. They will also perform routine cleaning on at least a twice-weekly basis, enabling our own staff to be free during the day to perform our enhanced sanitizing procedures.

### 3. Pride Vans.

Pride vans must be cleaned and disinfected by staff utilizing the van after each use. A log will be maintained for each trip, requiring staff to sign-off that cleaning and disinfection procedures have been completed.

### 4. Cleaning Protocols.

Our protocol for cleaning the Pride Centers is attached as Appendix A.

## STAFF TRAINING AND PREPAREDNESS

All staff will receive training for operational procedures, PPE utilization and sanitary procedures. Staff has participated in assigned webinars and in-person trainings, including but not limited to, the following:

- ❖ Covid-19 Symptoms and Transmission
- ❖ Reporting requirements and procedures for suspected or positive cases of Covid-19
- ❖ Sick leave policies and importance of not reporting to or remaining at Pride when ill
- ❖ Return of staff/individuals post-recovery from COVID-19
- ❖ Cleaning and Disinfection Practices
- ❖ PPE Protocol
- ❖ Handwashing Protocol
- ❖ Supporting Individuals with Intellectual and/or Developmental Disabilities with Trauma
- ❖ Infection Control in Direct Care Setting

## APPENDIX A

### ***Cleaning Protocol for Pride Centers***

#### #1. Clean:

- Wear disposable gloves to clean and disinfect
- Clean surfaces with soap and water (reduces the number of germs, dirt and impurities on the surface- Disinfecting kills germs on surfaces)
- Practice routine cleaning of frequently touched surfaces
- More frequent cleaning and disinfection may be required based on level of use
- Surfaces and objects in public places should be cleaned and disinfected before each use
- High touch surfaces include: tables, doorknobs, light switches, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.

#### #2 Disinfect:

- Use EPA register disinfectant
- Follow the instructions on the label to ensure safe and effective use of the product
- Keeping surface wet for prescribed period of time ( see product label)
- Wear skin protection and eye protection for potential splash hazards
- Ensure adequate ventilation
- Use no more solution than the amount recommended on the label
- Use water at room temperature for dilution (unless otherwise stated on label)
- Avoid mixing chemical products
- Label diluted cleaning solutions
- Store and use chemicals in locked secured area
- If using bleach, check label to see if the bleach is intended for disinfection and has a sodium hypochlorite concentration of 5-6% (color-safe bleach will not work as a disinfectant)
- Leave bleach solution on surfaces for at least 1 minute
- To make bleach solution, use 1/3 cup of bleach per gallon of room temperature water or 4 teaspoons bleach per quart of water

### #3 Soft Surfaces such as carpeted floors upholstered chairs:

- Clean the surface using soap and water or with cleaners appropriate for use on the surfaces
- Disinfect with EPA registered household disinfectants for use against COVID-19
- Vacuum as usual

### #4 Electronics such as tablets, touch screens, keyboards, remote controls:

- Consider putting cleanable covers on electronics
- Follow manufactures instruction for cleaning and disinfecting- if no guidance, use alcohol- based wipes or sprays containing at least 70% alcohol and dry surfaces thoroughly.

### When Cleaning:

- Regular cleaning staff can clean and disinfect community spaces – Ensure they are trained on appropriate use of cleaning and disinfection chemicals
- Wear disposable gloves, face shield and gown for all tasks in the cleaning process after a known exposure incident, including handling trash
- Gloves and gowns should be removed carefully to avoid contamination of the wearer and the surrounding area.
- Wash your hands often with soap and water for 20 seconds
- Always wash your hands immediately after removing gloves
- Always read the directions on labels to ensure safe and effective use

### Cleaning and disinfecting the building if someone is sick

- Close off areas used by the person who is sick
- Open outside doors and windows, when able, to increase air circulation in the area
- WAIT 24 HOURS before you clean or disinfect whenever feasible – if 24 hours is not feasible, wait as long as possible
- Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, common areas, shared electronic equipment
- Vacuum the space if needed, using a vacuum equipped with high-efficiency particulate air (HEPA ) filter

- Do not vacuum a room or space that has people in it. Wait until the room or space is empty to vacuum
- Once area has been appropriately disinfected, it can be opened for use
- Workers without close contact with the person who is sick can return to work immediately after disinfection
- If more than 7 days since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary