

August 2023

Dear Parents, Guardians and Members,

It is registration time for the Friday night Alumni Social Dances, held in the ECLC school gymnasium from 7-9 pm, and chaperoned by the parents/guardians of members, with one member of the ECLC faculty present at each dance. **MEMBERSHIP IS FOR ALUMNI OF ECLC ONLY. GUESTS, INCLUDING SIBLINGS, CANNOT BE ACCOMMODATED.**

Membership dues are \$100 to cover all costs. Telephone blasts will go out in advance of each dance. All members are to RSVP to Mrs. Greiff no later than 2 days of a dance.

Attached are registration, medical, behavior contracts and chaperone forms. Please complete all forms, with payment (checks payable to: ECLC Alumni Group) and mail to: Jason Killian, ECLC of NJ, 21 Lum Ave., Chatham, NJ 07928 on or before 9/6/23.

**NO ONE WILL BE PERMITTED TO ATTEND THE DANCE UNLESS REGISTRATION, MEDICAL, BEHAVIOR CONTRACT, AND CHAPERONE FORMS HAVE BEEN RECEIVED. This is the only time to register.** We cannot accept registration after the deadline. If alumnus does not plan to attend all dances, paperwork must still be completed by the deadline. Payment of \$15 per dance will then be paid at the door. If you do not wish your child to be disappointed, please be sure to register on time!

Thanks again to all those who have chaperoned in the past. Everyone needs to complete the attached chaperone form. Mrs. Greiff will contact all chaperones for assignments. Mrs. Greiff's contact information: [sgreiff@eclcofnj.org](mailto:sgreiff@eclcofnj.org) or 908-370-6404.

The first Alumni Dance will be held on Friday, October 20, at ECLC (Chatham Campus). Remember to RSVP to Mrs. Greiff and if using Access Link, be sure to let her know that as well.

If you have any questions, please do not hesitate to email me at

Thank you and we look forward to another great dancing year!

Mr. Killian

**Registration Form – ECLC Alumni Social Group Dances**  
**RETURN ALL FORMS WITH PAYMENT**

August 2023

It is agreed that \_\_\_\_\_ will be attending the alumni socials held each month from October 2023 through June 2024.

Parents/guardians who chaperone and ECLC of NJ, are released from any liability arising from his/her (member's) attendance at these socials.

ECLC does not have any medical or other facilities for emergencies so the above mentioned individuals cannot be held responsible for any medical emergencies or any other liability.

Member's Full Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Name of Parents/Guardian \_\_\_\_\_  
Mother \_\_\_\_\_ Father \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_ Zip Code \_\_\_\_\_

Home # \_\_\_\_\_ Cell # \_\_\_\_\_

**IF USING ACCESS LINK – WE MUST HAVE IDENTIFICATION NUMBER:** \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature \_\_\_\_\_ Member's Signature \_\_\_\_\_

\_\_\_ Check enclosed payable to ECLC Alumni Group Alumni fee is \$100.00  
( PLEASE note – may not combine check for Alumni Dance and DGE Classes.  
They are 2 separate accounts)

\_\_\_ Behavior Contract  
\_\_\_ Medical form  
\_\_\_ Chaperone form

Mail all forms and payment to: Mr. Jason Killian, Principal  
ECLC of New Jersey  
21 Lum Avenue  
Chatham, NJ 07928

**Medical Form (Alumni Dances)**

**TO ALL ALUMNI MEMBERS, PARENTS, GUARDIANS**

**IMPORTANT INFORMATION REQUIRED**

It is imperative for the safety of the participants that we know what medication they are on, dosage, time given and reason for medication. In the case of a medical emergency, this information is important.

Please know that the information provided will be kept confidential. Only ECLC staff will have access to this information and not the chaperones.

Please fill out the information below and return it with all the other forms to Jason Killian at ECLC on or before 9/6/23. Incomplete forms will be returned.

**If no medication is taken, indicate "none" below, fill in the member's name and sign it.**

Date: \_\_\_\_\_ Member's name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell #: \_\_\_\_\_

Member's Date of Birth: \_\_\_\_\_

For each medication currently being taken, please provide:

<u>Medication</u>	<u>Dosage</u>	<u>Times Given</u>	<u>Reason</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Person Completing Form: \_\_\_\_\_

Relationship to Member: \_\_\_\_\_

**ECLC OF NEW JERSEY – Behavior Contract – 2023-2024**

**You must return this signed page with your registration material. Incomplete forms will be returned.**

**Client Behavior Contract**

I agree that my behavior will be appropriate during the dances. I will stay within the chaperoned area at all times. I will follow chaperone rules or requests immediately, and with no arguments. I will not take any photos on my cell phone or camera. My cell phone will be turned off during the dance. If I break this contract, I may be removed from the dance until my transportation arrives to take me home. These events are very important for all alumni.

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**Client Signature**

I agree to the Behavior Contract above and will comply with guidelines & decisions made by principal.

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**Parent/Guardian Signature**

**In addition to the above, the following guidelines apply: Parents must read carefully!**

1. All paperwork must be returned by **due date of 9/6/2023**, in order to attend dances
2. Packets received after due date will be returned.
3. Unregistered alumni will not be permitted to enter the dance.
4. Please take steps to insure that your child does not “show up” at dances if they are not registered. They will be turned away.
5. If a member must be removed from a dance due to non-compliance with the behavior guidelines, you will be notified. After 3 serious infractions, we will refund unused membership fees to you and your child will not be permitted to attend the remaining dances.

We rely on the cooperation of parents/guardians to help chaperone. It is this commitment on parents' part that allows the dances to continue. Seating assignments will be provided for those chaperones who request it.

### CHAPERONE FORM

I/We \_\_\_\_\_ will chaperone an Alumni Social Group dance for the 2023-2024 year. I/We understand we will be contacted for one of the dates for which we have indicated our availability.

Please list the months you are available:

1<sup>st</sup> Choice \_\_\_\_\_  
2<sup>nd</sup> Choice \_\_\_\_\_

Please indicate your preferred method for contact to confirm assignment:

\_\_\_email    \_\_\_daytime phone    \_\_\_evening phone    \_\_\_cell phone

\_\_\_\_\_  
Name (s)

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Daytime phone

\_\_\_\_\_  
Evening phone

\_\_\_\_\_  
Cell phone

Many parents remain in the area during the dance, or live close to the school. Would you be available to substitute on short notice if needed? If so, please indicate below:

\_\_\_Yes    Best way to reach me last minute: \_\_\_\_\_

If you are unable to chaperone at all, please explain below:

## **ECLC ALUMNI DANCE CHAPERONE DUTIES**

- All Chaperones:** Oversee the dance, observe member interactions and behaviors to ensure a fun, safe, healthy environment for all, both in the gym and in the cafeteria during meal time.
- Doors:** Ensure no members leave the gym, and no one enters except through the one authorized door.
- Snacks:** Maintain availability of snacks.
- Drinks:** Maintain supply of beverages. Ensure only female members visit rest room, returning to gym.
- Men's Room Door:** Ensure only one male member at a time visits the men's room and returns to the gym, with no loitering or wandering through the halls.
- For All Duties:** Please do not leave your assignment without asking another chaperone to take over for you. It is essential that all doors and refreshment assignments are covered throughout the duration of the dance.

## **ALUMNI DANCE SCHEDULE – 2023-2024**

Due to the rising cost of postage, reminder notices will no longer be sent. Telephone blasts will be made a week before each dance. You will need to RSVP to Mrs. Greiff as you have always done. The telephone message will include the names of the chaperones as well.

**Mrs. Greiff's contact information: 908-370-6404 – [sgreiff@eclcofnj.org](mailto:sgreiff@eclcofnj.org)**

Please post this notice so you will have the dates of the dances handy!

### **Dates**

**October 20**

**November 10**

**December 15**

**January 12**

**February 2**

**March 8**

**April 12**

**May 17**

**June 7**